

Faculty Application Form

*For the installation or alteration of fittings, furniture, ornaments, or buildings on Parish Trust Property pursuant to the Parochial Administration Ordinance (PAO) s.83. For more information search adelaideanglicans.com for ‘Faculty’*

**Parish**

The Parish Trust Property subject to this application

Contact person at your Parish

**Type of work**

To a building licensed for worship *PAO s.83(2)*

☐ Adding or removing fittings, furniture, ornaments ☐ Altering fittings, furniture, ornaments

Approval required: ☐ Vestry of congregation concerned ☐ Parish Priest

All Parish Trust Property *PAO s.83(1)*

☐ Erecting a building ☐ Altering or removing a building

Approval required: ☐ Parish Council ☐ Parish Priest

**Heritage protection of the affected Parish Trust Property**

☐ No status ☐ Contributory ☐ Local ☐ State

**Development Application**

☐ Not required ☐ Required but not lodged ☐ Lodged but no decision ☐ Approved

What is the estimated cost of the proposal?

How will it be funded?

**Summary of the proposal**

How it relates to the Parish Mission Action Plan

Is the proposal subject to a timeframe?

**Please attach:**

Parish Mission Action Plan, detailed plans for the changes, diagrams, and photos, objections and feedback from consultations

**Sign and date:**

Parish Priest

Warden

**Next step: send to your Regional Archdeacon**

**Archdeacon Checklist**

Comments

☐ Appropriate Parish consultation has occurred

☐ Inspection by Archdeacon has been completed

☐ Appropriate professional advice has been sought, and regulatory approval considered

**Design**

☐ Approved ☐ Referred to Archbishop

**Funding**

☐ Cash reserves ☐ Donation ☐ Bequest ☐ AFSA Loan

**Contracts** *PAO s.85A(1)*

☐ Within Parish contract delegation ($15,000) ☐ Exceeds delegation, requires approval

**Sign and date:**

**Next step: send to the Archbishop via Diocesan Office**

Archbishop’s Response

☐ Approved ☐ Not approved

**Sign and date:**

Date Parish advised cc: Archdeacon